

Member Development Annual Report

2008-2009

Foreword

I am delighted, as the Chair of the Member Development Working Group, to be presenting the third Member Development Annual Report. This report details the scope and variety of training organised by Member Development over the last municipal year.

The report also explains how we are continually trying to expand and improve the range of learning activity on offer and build on the good work undertaken in the past. It also puts forward our plans for the future and how we will respond to the significant changes taking place in local government.

The role of an elected Member is constantly changing and developing and the demands placed on Councillors' time continue to grow. Member Development is there to provide Members with access to appropriate learning and development tools, enabling them to make the most of the valuable time they have available and fulfil the role of Councillor to the best of their ability.

For Member Development to be successful and effective and viewed as worthwhile it must reflect the needs of elected Members. The Member Development Working Group gives clear guidance to the Member Development Team on the variety and styles of learning that would be most useful to Members.

In Leeds we base our learning development programme on the Improvement and Development Agency's Charter for Member Development. Leeds City Council was awarded this Charter in 2007 in recognition of the excellent programme of skills development we offer to Councillors here.

Our Charter is due for renewal in 2010, but the opportunity also exists to be assessed against the IDeA's more stringent scheme Charter Plus. Achieving this would be a major coup for the authority in terms of prestige and would also demonstrate the importance of and, Leeds City Council's commitment to, the training and development of our elected Members.

Cllr Graham Latty
Chair of the Member Development Working Group

Member Development in 2008-09

Achievements

Induction

Induction is a major strand of the Member Development Strategy. The aim of the induction programme for new Councillors is to give them a good grounding in the way the Council works and the range of support available so they can settle quickly and easily into their new role.

The events take place in the first few weeks after the new Councillors have been elected and are designed to give Councillors the basic, initial information they need, and a simple introduction to other key areas of work.

Five new Councillors participated in the induction programme following the local elections on 1st May 2008. Smaller sessions were also organised for October 2008 and April 2009 for the Councillors who were elected following by-elections.

Induction 2008 events:

- Finding Your Feet – Services and Support for new Members
- Introduction to ICT
- Learning the Ropes – The Conduct of Council Meetings
- Speaking in the Chamber
- Understanding the Code of Conduct – General Obligations
- How the Council Works – Structures and Decision Making
- Understanding Scrutiny
- Meet the Corporate Leadership Team
- Local Government Finance Made Simple
- Cracking the Code - Understanding the Code of Conduct - Interests

In addition to the events listed above, other events that were not exclusively for new Members but open to all Councillors were held. These included sessions on the Leeds Local Area Agreement and the Strategic Plan, An Introduction to Performance Management, and Media Skills.

Feedback from the 2008 induction sessions was positive and all events were rated either 'Excellent' or 'Good'. Councillors agreed that the events were excellent at improving their knowledge and skills and were very relevant to their needs.

Feedback comment:

"Thanks for keeping me up to date and thank you for arranging the various training sessions I have attended, all have been very useful."

Feedback comment:

"I am satisfied that I am up to date with most training and I was most grateful that even for the sessions I was unable to attend, appropriate notes. Documents or presentations were circulated."

All in all, I feel well settled and am confident I have a lot of support from different sources. Thanks again for all your help.

Suggestions for refining and improving the induction programme in terms of timing and content have been integrated into the Induction planning process for the 2010 programme.

Core skills and extended skills

Core skills form the second key theme of the Member Development Strategy and programme for Councillors in Leeds.

Core skills are identified in the Strategy as those skills which a Councillor needs to fulfil his or her role effectively.

They include:

- dealing with casework
- time management
- ICT skills
- Knowledge of the Members' Code of Conduct.

As before a number of events and sessions were held to help Members improve these skills such as one-to-one IT training sessions and the continued development of a bespoke casework system that will enable Members to keep a better track of the work they undertake for their constituents.

In addition to this Member Development organised a number of learning and development events on the subject of Local Government Finance. The sessions were presented by Members of the Corporate Financial Management team and were aimed at giving members more information about their financial responsibilities in relation to Council services.

Three sessions were held on Budgeting, Budget Monitoring and Capital Accounting. The session on budgeting looked at how local authorities prepare budgets, how budgets are set and what issues affect Council Tax levels.

The session on Budget Monitoring explored the importance of controlling the Council's budget, how to control budgets effectively and how Members can get involved in this process.

The Capital Accounting session looked at how the Council manages its expenditure, what it considers when putting the capital programme together and how to approve and monitor the capital programme.

The courses were well received by Members with all those who gave feedback rating the course as either 'good' or 'excellent'. Some Members who attended the course felt that it was perhaps pitched at a level below their current knowledge, thus

Member Development are investigating the possibility of running a higher level course in the future.

“Very good. I was surprised at how accessible/understandable the information was.”

“The exercises were most useful as were the ensuing discussions – better than straight ‘presentations’ as they get all involved.”

Extended skills

To further stretch Members’ competence, the ‘Extended skills’ framework provides a higher level and more specific skill-set which will enable Councillors to achieve roles of greater responsibility within the Council.

Extended skills include:

- managing meetings
- public speaking and presentation
- media and PR
- partnership working
- influencing and negotiating.

We have offered learning and development opportunities for these extended skills in a variety of ways:

Extended skills training and development:

- Training with regional partners
- Practical media skills workshops and experiences
- Speech making in the council chamber
- Leadership books
- Chairing skills courses and audio CDs
- Information seminars on the Local Area Agreement and Leeds Strategic Plan (partnership working)
- IDeA Councillor workbooks on all types of extended skills.

Role specific skills

Role specific skills are those skills needed by Members who perform a particular council role such as being a member of a scrutiny board or sitting on one of the planning or licensing committees.

The following role specific training programmes took place during 2008-09:

- Planning training programme

This programme included the compulsory sessions for Plans Panel Members: Introduction to planning (for Members new to Plans Panel); Planning Policy Update, and Governance and Conduct. The planning training programme also included optional sessions designed to further Members' knowledge on different aspects of planning such as enforcement and planning design. These sessions were open to all Councillors.

Sessions were run throughout the year and attendance was very good at compulsory sessions, but unfortunately not as good at the optional session on planning enforcement.

Event	Potential attendance	Actual attendance
Introduction to Planning (compulsory)	5 required to attend	5
Planning Policy Update (compulsory)	26 required to attend	24
Governance and Conduct (compulsory)	39 required to attend	35
Planning Enforcement (optional)	99	10

Feedback on the Planning Update session was very positive with the course being rated as either good or excellent by everyone who attended and the majority of people believing the course content to be both well delivered and useful.

Group whips were regularly informed of attendance at compulsory training sessions.

- Licensing training programme

The Licensing training programme was offered to Members of Licensing Committee and Licensing and Regulatory Panel in particular (although any Councillor with an interest could attend). There was a singled update session focussing on changes to relevant recent changes to legislation and in particular information around applications for large casinos.

Event	Potential attendance	Actual attendance
Licensing Policy Update (compulsory)	15 required to attend	13

- Scrutiny training programme

Four sessions were held during 2008/9 for scrutiny Members:

'First Among Equals' in June focussed on chairing skills and was attended by all the chairs of the scrutiny boards in Leeds as well as colleagues from the other West Yorkshire authorities.

'Making an Impact: Successful Scrutiny' in September was aimed at all scrutiny board Members in Leeds and was conducted by an external trainer from the Centre for Public Scrutiny. Its aim was to try and create more efficient inquiries by improving the analytical and questioning skills of scrutiny Members.

The Centre for Public Scrutiny's 'Scrutiny Roadshow' came to Leeds in October. This event was open to the whole of the Yorkshire and Humber region and looked at how to engage communities in the scrutiny process.

'Developing Community Engagement' was another regional event in November which aimed at encouraging the public to look upon scrutiny as the way to get their voice heard on a range of issues. This session was delivered by a trainer from the Centre for Public Scrutiny.

As well as these a further event was held June which was open to all Members of council, but specifically those on the newly formed City and Regional Partnerships board. This session looked at the City Region, the Council's links with external bodies and the Local Strategic Partnership.

Advanced Personal Development

Advanced personal development activities have this year focussed on leadership skills, and developing knowledge through seminars and external conferences.

Councillors have attended the Leadership Academy general programme and also specific training on the role of Lead Members.

Six Councillors from Leeds have also enrolled on the Post Graduate Certificate in Local Government Modernisation Course at Huddersfield University. The course looks at the way local government is changing and focuses on community leadership, communication skills, accountability and performance management.

Internally provided seminars have covered a huge range of topics. Seminars have been run at lunchtimes and in the evening in order to cater for as many Councillors as possible.

Member Seminars:

- Leeds Compact
- Development of the Children's Plan
- Review of Income from Social Care Services
- Understanding Joint Strategic Needs
- Delegation or Devolution: Leeds and the City Region
- Children & Vulnerable Adults
- Regeneration
- The Teenage Pregnancy & Parenthood Strategy
- Housing Law
- The Corporate Area Assessment
- Choice Based Lettings

Members have also attended a variety of externally provided conferences which have covered a range of topics, such as climate change, partnership working, polyclinics and health centres, Local Area Agreements and the future of adult social care

External conferences provide a valuable opportunity for Councillors to hear from the experts in an area, share experiences, and learn the most up to date practices and network with other officers, Members and experts. Councillors are asked to share their learning when they return so the widest benefit for the council can be achieved.

General improvements in service delivery

A number of general improvements have been made in the way that Member Development operates.

Personal Development Plans

Following the small number of Personal Development Plans (PDPs) that were undertaken during 2007/8, a new approach was trialled during 2008/9 in the hope of encouraging more Members to take part in the process.

The Member Development Team took a more hands on approach this year, taking over the scheduling of PDP interviews with Members and conducting the interviews. Despite a slow start, this new approach has proved successful with almost half of Members being interviewed about their learning priorities and how best to achieve them.

Member Development has analysed the results of the PDPs held to date and identified a number of themes for future learning. These include chairing skills, public speaking, media skills, time management and how deal with people confidently.

There were also a number of Members who felt that that they needed more coaching on the use of ICT equipment. Member Development is currently looking at ways to meet these needs.

Areas for Development

Personal Development Plans

While the number of Councillors undergoing Personal Development Plan (PDP) interviews in 2008/9 showed a marked increase on the previous year, the Member Development Team are unwilling to rest on their laurels and want to have even greater uptake in 2009/10.

As stated earlier a major facet of successful Member Development is Member involvement and input. The Member Development Working Group is one aspect of this but PDPs also have a major role to play.

Personal Development Plans provide the key information from which development activities are designed and thus the more plans that are completed the better idea we have of what Councillors want.

The Member Development Team will therefore be working with the Member Development Working Group to look at what worked well from the process adopted during 2008/9 and to see where it can be improved in the hope of encouraging even more Members to take part in the process.

Learning Techniques

Member Development is constantly trying to engage with greater numbers of Councillors and increase and improve the access to learning for Members. To this end we have made great use of distance and e-learning to cater for those members whose other roles do not allow them to attend lunchtime seminars.

We have also tried to alter the time that seminars take place in order to make them more accessible. During 2008/9 we held a number of evening or twilight sessions in the hope that Members would be able to attend after work.

Unfortunately these were not a great success as turnout was very low and it has been decided, in consultation with the Member Development Working Group that these be postponed until there is greater interest.

This leaves a gap in our provision which needs to be filled. The Member Development team are to investigate delivering more training at Group Meetings where attendance tends to be greater.

Member Development in 2009-10

Introduction

This part of the annual report sets out our plans for the future of the Member Development function at the council. It considers the key drivers for change and how the function will develop as a result of these drivers.

Member Development plans for the future

Key Drivers

There are a number of issues which will affect Member Development at Leeds City Council over the next 12 months such as the re-assessment by the Improvement and Development Agency (IDeA) for Charter and Charter Plus, the move to a new email system and the training programme currently being devised for officers.

Scrutiny Board Inquiry into Member Development

The Central and Corporate Scrutiny Board conducted an inquiry into Member Development between December 2008 and February 2009. The final report contained a number of recommendations for ways to improve Member Development at Leeds City Council.

These recommendations were:

- Look at how to improve the standard of training delivered by officers to Members.
- Increase the number of Members taking part in the PDP process
- Executive Board Members and Group Whips undertake a PDP
- Member Development to share feedback with those presenting learning and publishes this information on the intranet
- Establish groups to evaluate role specific training made up of officers and Members
- Commit in principle to achieving Charter Plus.

We will be tackling all these issues during the next twelve months and will be reporting back on our progress to the Central and Corporate Functions Scrutiny Board at regular intervals.

Charter and Charter Plus

Leeds City Council was awarded the IDeA's Charter for Member Development in February 2007. The Charter is due for renewal in February 2010 and the authority will have to re-inspected to ensure that it is maintaining its commitment to Member Development.

The IDeA have subsequently created a higher standard of Charter, Charter Plus. Charter Plus places more stringent expectations on local authorities with regard to the type of learning and development on offer to Members.

The Member Development Working Group have agreed in principle to try and attain Charter Plus when Leeds City Council is reassessed in February. This will mean that a lot of work will have to be undertaken to meet this stricter assessment process and lots of evidence gathered to demonstrate the wide variety of learning on offer.

Members Handbook

Member Development is currently working with colleagues in other departments to create a new handbook for Members.

Following lengthy discussions with the Member Development Working Group it has been decided that the Handbook will take the form of a list of useful numbers and laminated cards with handy hints that will fit inside the current diary. Members will be able to customise the handbook so that they can just have the numbers and handy hints sections that are applicable to them.

The useful numbers will be an extension of those which are already listed in the diary and will be wedge based. This means that there will be more than just the current list of directors and chief officers and they will be more relevant to the specific ward a Member represents.

The handy hints will be similar to those which are already available about planning. Topics such as IT shortcuts, licensing and adult safeguarding will be included and again Members can choose which they want to have copies of.

Political Awareness Training

After much discussion with the Members of the Member Development Working Group, Member Development is working on a training course for officers. This training course is designed to give officers an insight into the work of Councillors and to help them understand the ramifications of working in a political environment.

The course aims to reduce the frustrations felt by Members when they feel that officers do not understand the political consequences of a potential course of action and give officers a look at the kind of work that Councillors undertake and the range of groups and networks they can become involved in.

Induction

As there are no local elections during 2009, there will be no new Councillors who need to take part in the induction programme, barring by-elections. Therefore the induction planning process has not yet begun in earnest.

As in previous years we will be using the feedback from the events held during 2008/9 to inform our decisions on the content and timing of the programme. We will also be looking at what changes can be made in order to encourage all candidates to attend the programme if they are elected.

Core skills and extended skills

As the role of Elected Members changes, the array of skills that are deemed necessary to do the job effectively widens. This means that what would have previously been classed as 'extended' skills have moved into the core skills category and the range of training on offer from Member Development will alter in order to reflect this.

The use of ICT remains an area that Members are always interested in having more training in and this will be important, this year more than ever. The Council will be moving to Microsoft Outlook towards the end of 2009 and this will mean that all Members will have to be taught how to use the new email system.

Member Development will be working closely with IT to devise and deliver the training and will ensure that all Members have had sufficient training and are comfortable with the new system before Lotus Notes is switched off on 31 October 2009.

Role specific skills

Role specific training is an important part of the range of learning and development opportunities on offer to Elected Members. This builds on Members core skills and allows them to fulfil very specific roles on boards and committees.

As in previous years this will include scrutiny training for those who are new to scrutiny and updates on the latest changes to planning and licensing legislation for those who sit on these committees. There will also be more detailed planning and licensing training for any Members appointed to these roles at the AGM who have not sat on these committees previously.

There is also more detailed training for Members of the Health Scrutiny Board. This training has been devised with the help of the local Health Trusts and the PCT to give Members a more detailed understanding of the make-up of the health landscape in Leeds.

Advanced personal development

Personal Development Plans (PDPs) completed by Councillors in 2009-10 will form the basis of the advanced personal development training offered. It is hoped that PDPs will be completed relatively early in the municipal year, in order to inform the annual training plan and provide maximum opportunity for the training needs identified to be met.

As stated earlier, despite the increased number of Members taking part in the PDP process in 2008/9 we will not be resting on our laurels and will be looking for even greater take up in 2009/10. The best method for conducting personal development discussions will be considered by the Member Development Working Group early in the municipal year.

External conferences and the Leadership Academy will continue to play a large part in the advanced personal development of Councillors and we hope to sign a new

batch of Councillors up to the Local Government Modernisation Course at Huddersfield University.

Appendix A - Members' Learning and Development Report

April 2008 – March 2009

This report shows learning and development activity undertaken by elected Members between 1 April 2008 and 31 March 2009. The report only includes training arranged or provided by Member Development and does not cover other events which Members have attended of their own volition. Evaluation rating is an average score based on feedback from the event – options are Excellent, Good, Fair or Poor.

Personal Development:

Event Title	Date	Chair/ Provider	Labour	Cons	Lib Dem	Green	MBI/ Independent	BNP	Total attendance	Average Evaluation rating
New Member Induction	8/10/08 and 22/10/08	Democratic Services and other LCC officers	-	-	-	Parnham	-	-	1	N/A
Budgeting – Financial Management and Monitoring	09/10/08 and 07/11/08	Helen Mylan (Finance)	Jarosz Davey Selby J.McKenna	Fox	Bentley Campbell	-	-	-	7	Good
ICT Drop-in day	16/10/08	Dennis Rhodes	Gruen Renshaw	Kendall Feldman, Ronald	Campbell	-	Elliott	-	6	N/A

Event Title	Date	Chair/ Provider	Labour	Cons	Lib Dem	Green	MBI/ Independent	BNP	Total attendance	Average Evaluation rating
Diversity Driver	12/11/08 and 8/1/09	Liz Bavidge, Fairplay Initiative	Selby	Kendall	Bentley Chastney Ewens	-	Elliott	-	6	NA

Seminars

Event Title	Date	Chair/ Provider	Labour	Cons	Lib Dem	Green	MBI/ Independent	BNP	Total attendance	Average Evaluation rating
Leeds Compact	16/09/08	Lisa Wright, Leeds Voice	Murray Lewis, J	Harrand Anderson Kendall Lobley	Ewens Chastney Bentley	-	-	-	9	-
Development of the Children's Plan	13/10/08	Rosemary Archer, Children's Services	Taylor, E Mulherin Selby Murray	Hyde, W Fox Harrand Bale	Harker Golton Bentley Ewens Chastney	-	-	-	13	Good
Review of income for non-residential social care services	16/10/08	Sandie Keane, Adult Social Care	Wakefield Harington Grahame Blake Coupar Driver McKenna, J McKenna, A	Kendall Anderson	Bentley Chastney Chapman Campbell Ewens	Parnham	Leadley Gettings	-	18	Fair
Understanding Joint Strategic Needs Assessment	6/11/08	Mark Edmonds (Dept. of Health) & Dennis Holmes (Adult Social Care)	Grahame Harington Driver	Fox Kendall Harrand	Golton Ewens Bentley Lancaster	-	-	-	10	Good

Delegation or Devolution – Leeds & the City Region	15/01/09	Project Officers, Regional Policy Team	Lewis, J Harington	Anderson Fox	Bentley Campbell Ewens	-	-	-	7	Good
Children & Vulnerable Adults- Risk Awareness	20/01/09	Matthew Orton (Child Protection Co-ordinator)	Selby Wakefield Murray	Kendall Fox Harrand	Golton Chastney Ewens Campbell	-	-	-	10	Good
Regeneration Seminar - Part One	26/01/09	Stephen Boyle, Chief Regeneration Officer	Harington Driver	Bale Fox	Ewens Bentley	-	Leadley	-	7	Good
Introducing Teenage Pregnancy & Parenthood strategy	16/02/09	Kiera Swift Jenny Midwinter	Mulherin Dowson Jarosz	Lobley Harand Kendall	Ewens Lancaster Golton Kirkland Chastney Bentley	Blackburn, A			13	Good
Housing Law	19/02/09	Habib Aziz		Kendall L Carter Bale	Ewens Bentley Campbell				6	Good
Regeneration Seminar- Part Two	23/02/09	Stephen Boyle, Chief Regeneration Officer	Harington Driver Dowson Murray	Bale Anderson	Ewens Bentley Campbell	Blackburn, A	Leadley		11	Good
Corporate Area Assessment	24/03/09	Marilyn Summers	Lewis, J Atha	Anderson	Brett	-	-	-	4	Excellent

Role Specific Training

This section shows development events linked to specific roles undertaken by Members:

Event Title	Date	Chair/ Provider	Labour	Cons	Lib Dem	Green	MBI/ Independent	BNP	Total attendance	Average Evaluation rating
Making an Impact: Successful Scrutiny	30/09/08	Tim Young (CfPS)	Lewis, J Grahame	Hyde, W	Bentley	-	Elliott	-	5	Good
Scrutiny Roadshow (National Event)	2/10/08	Centre for Public Scrutiny	Dobson	Hyde, W	-	-	-	-	2	-
Planning Policy Update	21/10/08	Jed Griffiths, TRA Ltd	Lewis, J Lyons Coulson Harper Congreve	Wadsworth Marjoram Wilkinson Andrew	Campbell Taylor, A	Blackburn, D	Leadley	-	13	Good
Planning Enforcement	29/10/08	Vivien Green, TRA Ltd	Coulson Gruen Yeadon	Latty Fox Castle	Pryke Wilson Matthews Campbell	-	Leadley	-	11 + 4 Parish Cllrs	Excellent
Planning Policy Update	21/11/08	Jed Griffiths, TRA Ltd	Nash Gruen Parker Taggart Yeadon	Fox Feldman, Ruth Castle Latty Feldman, Ronald	Monaghan Chastney Hamilton Matthews Wilson Ewens		Finnigan		17 + 4 Parish Cllrs	Good

Event Title	Date	Chair/ Provider	Labour	Cons	Lib Dem	Green	MBI/ Independen t	BNP	Total attendance	Average Evaluation rating
Scrutiny: Developing Community Engagement	25/11/08	Ann Reeder	-	Hyde, W Kendall Wilkinson Castle	Chapman Chastney Bentley Lancaster	-	-	-	7	Good
Governance & Conduct update for Planning & Licensing Members	10/02/09	Kate Saddler & Gill Marshall	Congreve Dunn Harper Coulson	Wilkinson Castle Latty Fox	Rhodes- Clayton Hollingsworth Monaghan Matthews Chastney	D.Blackburn	Leadley	-	15	Excellent
Risk Management	12/02/09	Coral Main	-	Harrand	Campbell Kirkland	Blackburn, A	-	-	4	-
Risk Management	13/02/09	Coral Main	-	-	Brett Golton Harker	-	Finnigan	-	4	-
Governance & Conduct update for Planning & Licensing Members	25/02/09	Kate Sadler Gill Marshall	Hyde, G Gruen	Anderson Andrew Wadsworth Marjoram	Campbell Townasley Wilson		Finnigan Grayshon	-		
Governance & Conduct update for Planning & Licensing Members	10/03/09	Kate Saddler Gill Marshall	Morgan Parker Dobson Yeadon Taggart Nash	-	Hamilton	-	-	-	7	-
Risk Management	23/03/09	Coral Main	Blake Wakefield	Procter, J Carter, A Carter, J	-	-	-	-	5	-

Event Title	Date	Chair/ Provider	Labour	Cons	Lib Dem	Green	MBI/ Independen t	BNP	Total attendance	Average Evaluation rating
Councils Lettings Policy	30/03/09	Kath Bramall	D Coupar J Jarosz							

External conferences and seminars

This section shows details of conferences either attended or requested between 1st May 2008 and 31st January 2009 Where attendance at a conference was requested but not approved, it is shown as 'Not Authorised'.

Date	Conference	Delegate	Venue	Approved List?	Authorised?	Party	Conf Costs	Travel Costs	Hotel Costs	Total
6 May	LGIU Good Practice event – Older Peoples' Services	Valerie Kendall	London	No	Yes	Cons	220	205	-	425
4 June	LGA – The future of Adult Social Care	Debra Coupar	London	No	Yes	Lab	219	215	-	434
26 June	Westminster briefing: The LGPIH Act – Delivering Localised Health and Social care	Pauleen Grahame	London	No	Yes	Lab	215	215	-	430
29 June – 1 July	LGA Annual Conference	Andrew Carter	Bournemouth	Yes	Yes	Cons	519	-	585	1104
29 June – 1 July	LGA Annual Conference	Ted Hanley	Bournemouth	Yes	Yes	Lab	519	-	780	1299
8-10 July, 3-4 Sept, 2-3 Oct	IDeA Leadership Academy	Richard Brett	Warwick	No	N/A (No charge)	Lib Dem	Free (funded regionally)	300	-	300
9 th October	Misconduct Course	Elizabeth Nash	London	No	Yes	Labour	215	231.50	Inc in Travel	446.50
13-14 October 08	7 th Annual Assembly of Standards Committees	Mike Wilkinson	Birmingham	Yes	Yes	Independent	Free	-	173	173

22-24 October	ADASS National Children's and Adult's Services Conference	Valerie Kendall	Liverpool	No	Yes	Cons	475	32.90	95.00	602.90
22-24 October	ADASS National Children's and Adult's Services Conference	Peter Harrand	Liverpool	No	Yes	Cons	235 (one day only)	20.45	-	255.45
22-24 October	<u>DID NOT ATTEND</u> ADASS National Children's and Adult's Services Conference	Debra Coupar	Liverpool	No	Yes	Labour	475	32.90	95.00	602.90
16/17 Oct and 4/5 Feb 09	IDeA Leadership Academy – 'Making Children Matter'	Stuart Golton	York	No	N/A (Funded regionally)	Lib Dem	Free (funded regionally)	-	-	-
27/11/08	"Take your Partners" – Partnership Working Conference	James Lewis	Barnsley	No	NA (Funded regionally)	Labour	Free	-	-	-
4 th Dec	<u>DID NOT ATTEND</u> Polyclinics, Health Centres and the future of the General Practitioner	Pauleen Grahame	London	No	Yes	Labour	215	212		427
7-9 Jan	NEEC	Richard Harker	Chester	No	Approved	Lib Dem	555.00	79.40 (Cllr paid to travel 1st class)	230.00	864.40
21-22 Jan	LGA Climate Change conference	Steve Smith	Manchester	No	Approved	Lib Dem	360.00	tbc	89.00	449.00
26-Jan	Capita Reviewing & Refreshing Local Area Agreements	James Monaghan	London	No	Approved	Lib Dem	399.00	132.90	-	531.90

12/03/09	Casework	Yeadon	Hull	No	Approved	Labour	-	6.	-	

Total spend to 31 January 2009: 8345.05
Total budget allocation for 2008-9 11090
Total remaining at 31 January 2009

